

# Welcome to Business Online Banking

How To White List  
IP Address(es)

## MESSAGES & ALERTS



### Alert Settings

Manage transaction, balance and security alerts

Select *Settings > Policies* to update company configurations by payment type (ACH, Wire, Internal Transfers).

## COMPANY ADMINISTRATION



### Policies

Manage permissions for transactions, features & accounts at a company level



### Manage Users

Add, modify or delete users



### Manage User Roles

Assign or modify users roles and access

Company Policy ?Transactions[Features](#)[Accounts](#)[User Roles](#)

Select *Allowed Actions* to configure settings for the specific payment type. This must be completed for each category.

Filter: All Enabled Disabled**ACH Batch**Can view all transactions  
Can Draft/Approve/Cancel

\$999,999,999,999.99

**ACH BATCH**Rights**Allowed Actions****ACH Collection**Can view all transactions  
Can Draft/Approve/Cancel

\$999,999,999,999.99

**Approval Limits****Maximum Amount****Maximum Count****Per Transaction**

\$

999,999,999,999.99

**Daily Per Account**

\$

999,999,999,999.99

999,999,999

**ACH Batch**

Can view all transactions  
Can Draft/Approve/Cancel  
\$999,999,999,999.99

**ACH Collection**

Can view all transactions  
Can Draft/Approve/Cancel  
\$999,999,999,999.99

**Domestic Wire**

Can view all transactions  
Can Draft/Approve/Cancel  
\$999,999,999,999.99

**EFTPS**

Can view all transactions  
Can Draft/Approve/Cancel  
\$999,999,999,999.99

**ACH BATCH**Rights Allowed Actions**POLICY TESTER**

Filter by

All



Search all

**Add Allowed Action**Allows **ACH Batch** transaction for **any amount**Select the *Edit* tab

Show Details

**Edit**

Delete

## Accounts

No account selection required. All subsidiaries selected are no-offset subsidiaries.

## Draft Hours

Any

+ Add Draft Hours

## Location

United States

Canada

Mexico

## IP Addresses

IP Addresses



Scroll to the *IP Addresses* section and select "**+ Add IP Address**" to enter one or more IP addresses. This will limit transfers of the selected type to the specified IP address(es). Click the green checkmark and *Submit* to save your changes.

## SEC Codes

Any

PPD

CCD

WEB

- IP addresses are managed at the Company Policy level, which allows you to apply white listing consistently across all users for a given transaction type.
- The IP address white listing feature is available only for payment services listed in the Company Policy dashboard. These include ACH Origination, Wire Transfers, and Internal Fund Transfers
- Transactions of these payment types initiated from non-designated IP addresses will trigger an error message and will not proceed, helping ensure that transfers are completed only from authorized locations.



Visit us at Bankofhope.com Business Banking for additional information

<https://www.bankofhope.com/business-banking>

For assistance please call us at (800)788-4580 or email us at GTMSCustomerService@bankofhope.com