

# Welcome to Business Online Banking

Information Reporting



**Bank of Hope®**

Bankers. Experts. Neighbors.

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## Reports

Various reports are available from the main menu under Reports.

### REPORTS



#### Online Banking Activity

View & manage single and recurring transactions and mobile deposits



#### Information Reporting

Access to Information Reporting



#### Wire Activity

View Incoming and Outgoing Wires

All activity performed via Digital Banking will be displayed here. Click the 'Filters' icon (the funnel) for additional search options.


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## Online Activity ?

[Single Transactions](#)
[Recurring Transactions](#)
[Mobile Deposits](#)

Online Activity provides Single Transactions, Recurring Transactions and Mobile Deposits if these type of transactions have been processed.




Created date ▾	Status ▾	Approvals	Transaction Type ▾	Account ▾	Amount ▾	<input type="checkbox"/>	⋮
9/24/2025 1:37 PM	Processed	1 of 1	ACH Batch Tracking ID: 86700		\$5.72	<input type="checkbox"/>	⋮
9/24/2025 1:35 PM	Drafted	1 of 1	ACH Batch Tracking ID: 86698		\$1.35	<input type="checkbox"/>	⋮
9/24/2025 1:20 PM	Drafted	0 of 1	ACH Batch Tracking ID: 86689		\$13.68	<input type="checkbox"/>	⋮
9/24/2025 9:01 AM	Processed	1 of 1	Domestic Wire Tracking ID: 86560	ANALYSIS CHECKING 2222	\$13.00	<input type="checkbox"/>	⋮
9/19/2025 11:16 AM	Drafted	0 of 1	Domestic Wire Tracking ID: 85147	ANALYSIS CHECKING 2222	\$1.50	<input type="checkbox"/>	⋮
9/19/2025 10:56 AM	Cancelled	N/A	Funds Transfer Tracking ID: 85126	ANALYSIS CHECKING 2222	\$10.00	<input type="checkbox"/>	⋮

All activity performed via Digital Banking will be displayed here. Click the 'Filters' icon (the funnel) for additional search options.



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## Online Activity ?

Single Transactions Recurring Transactions Mobile Deposits



Search Transactions

### Transaction List

Drafted  
ACH Batch

\$3.01  
6/24/2025



- Toggle Details
- Cancel series
- Copy
- View transactions in series
- Print Details

### TRANSACTION DETAILS

**ACH BATCH**  
**4 Recipients**

Tracking ID: 21483

### PAYMENT DETAILS

**Created By**  
BankofHope User

**From Account**  
Payroll Account 9792

**Total Payments**  
4

**ACH Header**  
GTMS PRODUCT TEA

**SEC Code**  
PPD

**Company Entry Description**  
ACH Paymen

**Subsidiary Name**  
GTMS PRODUCT TEA

**Tax ID**  
9222222222

Recurring Transactions details can be viewed, cancelled and printed

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## Reports

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#### Wire Activity

View Incoming and Outgoing Wires

Under the Information Report various type of reports can be created by selecting Create New Report

## Reports

### Information Reports

 Search

[Create New Report](#)

Results

Filters: **All** Private

Name ▲



test for purpose of wire

#### Current Day Reports

ACH Activity Report - Current Day

Balance and Activity Statement - Current Day

Checks Paid Report - Current Day

User Defined Report - Current Day

Wire Transfer Report - Current Day

#### Other Reports

Company Entitlements Report

#### Previous Day Reports

ACH Activity Report - Previous Day(s)

Balance and Activity Statement - Previous Day(s)

Cash Position - Previous Day(s)

Checks Paid Report - Previous Day(s)

User Defined Report - Previous Day(s)

Wire Transfer Report - Previous Day(s)

ZBA Activity Report - Previous Day(s)

#### Transaction Reports

Company User Activity Report

#### Online Activity Reports

ACH Online Origination

ACH Passthru File Uploads

Transaction Report

Wire Online Origination

#### Online Banking Activity

ACH Transactions Detail Report

Under the Information Report various type of reports can be created by selecting Create New Report

[← Back to Reports](#)

## New Balance and Activity Statement - Current Day

This report will generate the following file formats: PDF, CSV

[▼ Change report type](#)

Do you want this report to be private or shared?

☐ Private☒ Shared

What do you want to name the report?

What account(s) do you want to include?

☐ All Accounts (4)

How often do you want this report to run?

☒ On Demand☐ Every Business Day☐ Every Calendar Day☐ Weekly☐ Monthly


Reports can be created to be private or shared with other for one account or for various accounts. In addition, it can be on demand or scheduled.

[Cancel](#)[Create and Run](#)[Create](#)

## Reports

### Information Reports

 [Create New Report](#)Results Filters: **All** Private Shared

	Name ▲	Last Run ▲	Download	Type ▲	Actions
☆	Balance Reporting - Payroll	Never Run		Balance and Activity Statement - Current Day	

- View History
- Run Now
- Edit
- Copy
- Delete

Once the report(s) are created, you can view history (up to 24 months), run the report, edit, copy or delete the report.



## Reports

### REPORTS

**Online Banking Activity**

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**Wire Activity**


View Incoming and Outgoing Wires

The wire transfer detail report will provide information on wires submitted per account for a specific time frame based on dates selected. This is found under the Wire Activity.

## WIRE TRANSFER DETAIL REPORT

This page provides a list of wire transfers for your accounts. Choose an account from the drop-down list and click 'View Report' to view the wire transfer history for that account.

Account

PERSONAL BASIC CHECKING 3255 (\$1,307.95) 

Start Date

05/01/2025 

End Date

07/01/2025 

Reset

View Report

The wire transfer detail report will provide information on wires submitted per account for a specific time frame based on dates selected. This is found under the Wire Activity.



Visit us at Bankofhope.com Business Banking for additional information

<https://www.bankofhope.com/business-banking>

For assistance please call us at (800)788-4580 or email us at [GTMSCustomerService@bankofhope.com](mailto:GTMSCustomerService@bankofhope.com)